Dear Colleagues,

I am writing to provide an update on the progress of our key strategic initiatives and a call to action for all of us. As we continue to build on the solid foundation of our strategic plan, we are making significant strides in transforming our university and advancing our mission.

**Update on Strategic Plan Implementation**

As an objective we have been able to achieve and build upon, we are pleased to report that the strategic plan implementation process is proceeding according to plan. The Advisory Council, which is led by the President, is actively engaging with campus representatives to ensure alignment with the strategic plan. The Council has also established working groups for each of the strategic plan’s goals, with representatives from each school, college, and the Gleeson Library to ensure alignment with the strategic plan. The council will include faculty, librarians, staff, and administrative units, and review the progress and deliverables of working groups for ensuring alignment with the strategic plan. The council will be a widely representative body that will advise on the advancement of the strategic plan.

Our first step will be the formation of a Strategic Plan Advisory Council, as envisioned in the strategic plan. This council will include faculty, librarians, staff, and administrative units, and review the progress and deliverables of working groups for ensuring alignment with the strategic plan. The council will be a widely representative body that will advise on the advancement of the strategic plan.

**Update on Property Acquisition at Masonic Avenue and Turk Boulevard**

The acquisition of the Blood Centers of the Pacific building at Masonic Avenue and Turk Boulevard is a significant step toward realizing our strategic plan. The due diligence process is progressing and we will soon be embarking on a campus-wide review of space needs overseen by the University Space Committee, chaired by Pam Balls Organista and Golden Venters. The Committee will include faculty, librarians, staff, and administrative units, and review the progress and deliverables of working groups for ensuring alignment with the strategic plan. The council will be a widely representative body that will advise on the advancement of the strategic plan.

**Update on Day of the Dons**

We are excited to announce the upcoming Day of the Dons event, which will be held on [date]. This event is an opportunity for us to come together as a community and celebrate our shared vision for the future of our university.

I encourage all of you to participate in these important efforts and to stay tuned for more updates. Together, we can continue to transform our university and make a difference in the world.

Sincerely,

[Signature]

[Name]

[Title]